SHELBY COUNTY BOARD OF COMMISSIONERS AGENDA ROUTE SHEET

Referred to Commission Committee (name)General Government_						
For Comn	nission Action on (date)_	September	10, 2007	_		
DESCRIPTION OF IT	EM:					
Resolution Ap	oproving Forms for the	Shelby County	Ethics Commis	ssion		
CHECK ALL THAT A	PPLY BELOW:					
Y This Action do	oes NOT require expendi	ture of funds.				
This Item requapply):	uires/approves expenditu	re of funds as fo	ollows (complete	all that		
County General Fund	s: \$; Coun	ty CIP Funds- \$		_		
State Grant Funds: \$_	; State Ga	s Tax Funds: \$_				
Federal Grant Funds:	\$					
Other funds (Specify s	source and amount): \$					
Other pass-thru funds	(Specify source and ame	ount): \$				
Originating Departm	ent:			_		
APPROVAL:						
Dept. Head:	(Type your name & phone #.)		\(Initials)	_\(Date)		
Elected Official:	(Type your name & phone #.)		\\(Initials)	_\(Date)		
Division Director:	(Type your name & phone #.)		\\ (Initials)	\(Date)		
CIP – A&F Director:	(Type your name & phone #.)		(Initials)	(Date)		
Finance Dept.	(Type your name & phone #.)		(Initials)	(Date)		
County Attorney:	Robert B. Rolwi (Type your name & phone #.)	ng, # 5133_	\(Initials)	_\(Date)		
CAO/Mayor:			\	_\		

(Type your name & phone #.)

(Initials)

(Date)

SUMMARY SHEET

I. <u>Description of Item</u>

Resolution approves the forms to be used under the various sections of the recent Ethics Ordinance.

II. Source and Amount of Funds

A. Amount Expended

Budget Line Item

N/A

B. All Costs

N/A

C. Additional or Subsequent Obligations or Expenses of Shelby County

N/A

III. Contract Items

N/A

IV. Additional Relevant Information

The Ethics Ordinance provides for seven new forms:

- 1. Ethics Ordinance Section 3, Disclosure of conflicts of interest (already approved in the Ethics Ordinance);
 - 2. Section 4, Disclosure of financial interests;
 - 3. Section 5, Sworn Complaint;
 - 3. Section 6, Disclosure of gifts;
 - 4. Section 7(c), Certification by Ethics Officer that training is complete;
 - 5. Section 9, Disclosure of gifts re contracts, land use, and grants, "prior to award";
 - 6. Section 10, Lobbyist registration form;
 - 7. Section 10, Lobbyist campaign contributions form.

Currently, the Ethics Ordinance provides that <u>all</u> such completed forms submitted shall be placed on the Shelby County website.

Item #		Prepared by: _	Robert B. Rolwing			
Commissioner	RITZ	_ Approved by: _				
RESOLUTION APPROVING FORMS FOR THE SHELBY COUNTY ETHICS COMMISSION						

WHEREAS, This Board of County Commissioners approved an Ordinance Adopting a Code of Ethics on June 25, 2007, in compliance with state law; and,

WHEREAS, That ordinance calls for the creation of seven specific new forms, not mandated under state law; and,

WHEREAS, On July 23, 2007, this Board of County Commissioners approved a Resolution calling for the creation and review of the forms to be used, and for their approval by this Board prior to their use;

NOW, THEREFORE, BE IT RESOLVED, By the Shelby County Board of Commissioners, that the seven forms attached to this Resolution are approved for use and shall be used by the Shelby County Ethics Commission:

- 1. (Ethics Ordinance Section 3, Conflict of Interest Disclosure Statement Form, has already been approved as an appendix to the June 25, 2007, Ethics Ordinance);
- 2. Section 4, Statement of Disclosure of Interests;
- 3. Section 7(e)

- 4. Section 6, Prohibited Source Gift Disclosure;
- 5. Section 7(c), Certificate of Annual Training by Ethics Officer;
- 6. Section 9, Gratuity Disclosure, re contracts, land use, and grants, "prior to award";
- 7. Section 10, Lobbyist Registration;
- 8. Section 10, Annual Lobbying Expenditure Report for Lobbyists.

BE IT FURTHER RESOLVED, That the use of the forms shall begin thirty days after passage of this Resolution.

BE IT FURTHER RESOLVED, That the forms shall be placed on the Shelby County Internet website for easy access and in such a manner that they may be filled out on-line, and that the Shelby County Department of Information Technology may make such minor modifications or additions to the forms as are necessary to achieve that end.

BE IT FURTHER RESOLVED, That the various sections of this Resolution are severable, and that any portion declared unlawful shall not affect the remaining portions.

BE IT FURTHER RESOLVED, That this Resolution shall become effective according to law.

	A C WHARTON, JR., County Mayor			
	Date:			
	ATTEST:			
ADOPTED:				